



# HILLINGDON

LONDON

Mr. Mark McDemott  
Licensing Officer  
The Licensing Service  
London Borough of Hillingdon  
Civic Centre  
High Street  
Uxbridge  
UB8 1UW

Our reference: LBH/DF/628/06

**E-MAIL ONLY**

Date: 26<sup>th</sup> October 2020

Dear Mr. McDemott,

**LICENSING ACT 2003**  
**NORTHWOOD FOOD & WINE, 13 JOEL STREET, NORTHWOOD HA6 1NU**

I am writing to you as the Officer duly authorised to make representations on behalf of the Licensing Authority. This representation relates to the application for a Review of the above premises licence submitted by the Trading Standards Service.

The Licensing Authority support the Trading Standards application for the Review on the grounds of the 'Prevention of Crime and Disorder' licensing objective.

I carried out a licensing inspection at the premises on Tuesday 13<sup>th</sup> October at 12:10 hours. I met with the Duty Manager, Mr. Amit Patel. A number of issues were detected in relation to the Licensing Act 2003 and the promotion of the licensing objectives. I have detailed these below:

1. The full premises licence could not be produced.
2. There was no Section 57 Custody Notice displayed at the premises.
3. Mr. Patel advised me that he was authorised to sell alcohol by verbal authorisation.
4. There was alcohol with an abv of more than 35% on display which was not displayed behind the counter contrary to a condition of the premises licence.
5. Mr. Patel stated that CCTV recordings were kept for "12 or 15 days" contrary to a condition of the premises licence.
6. Mr Patel was unfamiliar with the workings of the CCTV system.
7. Although a refusals log was produced by Mr. Patel, he stated that the premises did not have an incident log book at the premises.
8. Although there were measures at the premises to check identification for customers under 18, this was not a challenge 21 or Challenge 25 scheme.

**Licensing Service**

**Residents Services**

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It should be noted that issues 6 to 8, listed above, are not requirements set out as specific conditions of the current premises licence. However, we would expect a responsible operator to have these measures in place to fully promote the licensing objectives. The premises licence, LBHIL 628/06, is silent on these matters. Following the Trading Standards inspection and my visit I would advise that it would be appropriate for relevant conditions dealing with matters 6 to 8 to be attached to the premises licence. For example, the following conditions may wish to be considered:

1. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
2. An incident log shall be kept at the premises and made available on request to an authorised officer of the Council or the Police. It will record the following:
  - (a) all crimes reported to the venue
  - (b) any complaints received concerning crime and disorder
  - (c) any incidents of disorder
  - (d) any faults in the CCTV system,
  - (e) any refusal of the sale of alcohol
  - (f) any visit by a relevant authority or emergency service.
3. A challenge 25 policy will be in force, where any person looking under the age of 25 shall be asked to prove their age when attempting to purchase alcohol and signs to this effect will be displayed at the premises.

I have included my letter dated 19<sup>th</sup> October 2020 which was sent to the premises licence holder and Designated Premises Supervisor, Mr. Ramandeep Singh.

If required, I am happy to be present at a hearing to verbally deliver my representation and also to answer any queries from the Licensing Sub-Committee.

If you have any queries regarding this matter, then please feel free to contact me

Yours sincerely,

Daniel Ferrer  
Licensing Team Manager